

# **By-Laws of Ladies of the Pointe Golf League**

## **ARTICLE I. NAME**

Section 1. The name of this league shall be Ladies of the Pointe (LOP) Golf League (hereinafter referred to as the "League").

## **ARTICLE II. PURPOSE**

Section 1. The purpose of the League shall be to encourage friendly competition in golf among the members and in tournaments with other women's groups.

## **ARTICLE III: MEMBERSHIP**

Section 1. Membership is open to any woman member in good standing of Compass Pointe Golf Club with current golfing privileges and upon payment of the League's dues.

Section 2. Membership shall extend from March 1 of each year through the end February of the following year.

Section 3. There will be an 18-hole and a 9-hole league. All 9 and 18-hole players must have an established USGA Handicap Index.

Section 4. The Executive Board shall consist of a President, Vice-President, Secretary, Treasurer and a 9-Hole representative.

Section 5. Membership may be terminated:

A. Upon a majority vote of the Ladies of the Pointe Executive Board for failure to adhere to the regulations of the League as set forth in, the Ladies of the Pointe League Play, Ladies of the Pointe Local Rules and Golf Etiquette, and/or in the USGA Rules of Golf after following the procedures below:

1. A formal written complaint detailing the violation must be submitted to the President.
2. The President will bring the written complaint to the Executive Board. Verification and due diligence must be done before casting a vote.

## **ARTICLE IV: DUES**

Section 1. Annual dues shall be set at the discretion of the Executive Board and are payable upon admission to the League and must be paid within 30 days of application.

Section 2. Dues may be prorated to half for partial year membership after July 15.

## **ARTICLE V: MEMBERSHIP MEETINGS**

Section 1. There shall be two regular business meetings of the League, the Spring (Kick-off) and Fall (Year-end Banquet) Meetings.

A. The purpose of the Spring Meeting shall be to inform the membership of the activities of the coming season and conduct such other business as may be required.

B. The purpose of the Fall Meeting shall be to announce the year-end award winners of the League, winners of the election of officers for the next season and to conduct such other business as may be required.

Section 2. Special meetings of the membership may be called by the President in consultation with the Board, provided a written notice is given to the membership of the time, date and place of the meeting, and the nature of the business to be transacted.

Section 3. The order of business at meetings shall be:

- A. Reading of the minutes of full membership meetings
- B. Reports of the officers
- C. Reports of committees
- D. Old business
- E. New business

## **ARTICLE VI: OFFICERS AND THEIR DUTIES**

Section 1. The officers of the League shall consist of a President, Vice-President, Secretary, Treasurer and a 9-Hole representative.

Section 2. Elections shall be held annually. The term of office shall be from the day after the year-end banquet of one year through the year-end banquet of the following year. The Vice-President will first serve a one-year term after which she will automatically move into the position of President and serve another year for a total of two consecutive years. The Secretary and Treasurer will also serve two consecutive years beginning and ending on opposite years. A 9-hole Representative must be a member of the 9-hole league and will serve a minimum of one year.

A. If the President cannot complete her tenure, the Vice-President shall continue in the office of President.

B. If the Vice-President or the Secretary/Treasurer cannot or chooses not to fulfill her tenure, the President and the remaining officers will appoint a replacement to fill the vacancy, contingent upon the appointee's approval.

Section 3. New officers shall assume their duties the day after the Fall meeting. Their duties shall be as follows:

**A. President**

1. Preside over and be responsible for all meetings of the LOP.
2. Be responsible for the functional operation of the LOP.
3. Monitor financial planning and financial reports.
4. Guide Executive Board actions regarding organizational priorities and governance concerns.
5. Make decisions on the distribution of the year end awards in collaboration with the Executive Board.
6. Be a member ex-officio of all Committees.
7. Perform such other duties as may be required by the By-Laws or the Executive Board.
8. Represent the League at the meetings of Compass Pointe Golf Club Committees.

## **B. Vice-President:**

1. Assist the President in all LOP activities.
2. In the absence of the President, perform the duties of that office.
3. Serve one term as Vice President and move into role of President the following year.
4. Serve as a member of the Play Away Committee.
5. Administrator of golf scheduling program such as Tee Time Helper, etc.

## **C. Secretary:**

1. Maintain accurate records of the LOP Executive Board meetings.
2. Keep accurate minutes of all meetings of the LOP and ensure minutes are distributed to members shortly after each meeting.
3. Have a copy of the LOP By-Laws on hand at each meeting.
4. Ensure that all new members receive a copy of the LOP By-Laws.
5. Maintain copies of LOP League Play and LOP Local Rules.
6. Maintain official membership roster.
7. Handle all LOP correspondence.

## **D. Treasurer:**

1. Maintain the official list of paid members.
2. Manage and administer all LOP financial matters.
3. Make disbursements and give a full and accurate report at each meeting.
4. Develop financial policies and procedures for Executive Board review.
5. Be authorized to sign checks of the League.
6. Clear any expenditure through the Executive Board.
7. Take charge of and keep full account of all funds received.
8. Account for all funds received and disbursed and give a full and accurate report at each meeting.
9. Render an Annual Financial Report at both the Fall and Spring Meetings and provide copies to the Secretary and the President.

10. Manage the League hole-in-one account.

**E. 9- Hole Representative:**

1. Be the Representative/liaison for all the 9-hole players.

Section 4. The Executive Board will decide on the amount to be earmarked for the "Special Fund". This fund shall be used for charitable contributions, cards, and any miscellaneous contributions that may arise.

Section 5. Hole-in-One account shall be awarded to the winner(s) up to a maximum of \$500 per person(s) per annum.

Section 6. Monies from the League can only be spent with a majority approval of the Executive Board. This includes all gifts and expenditures.

**ARTICLE VII: COMMITTEES AND APPOINTED POSITIONS AND THEIR DUTIES**

Section 1. Committee chairs shall be announced at the Spring Meeting.

**Committees/Positions:**

All committees shall comprise of at least two and no more than four members and shall elect a Chair.

**A. Social Committee:**

1. Arrange for all social events during the season to include banquets for the league at the beginning and end of the season.
2. Meet with prospective providers to plan the menu and agree on a price within budget as approved by the Executive Board.

**B. Weekly Game Play Committee:**

1. Select various weekly games.
2. Be responsible for seeing that weekly game plays are run as planned and that appropriate records are kept by the Pro Shop.
3. Work with the Compass Pointe Club Head Golf Professional in deciding on how weekly points are earned.
4. Work with the Compass Pointe Club Head Golf Professional in deciding on monthly team games.

C. Play Away Committee:

1. Organize and coordinate away plays in various Clubs at surrounding areas.
2. Negotiate with various Golf Clubs appropriate play away fees.
3. An administrator of the scheduling program shall be a member of this Committee.

D. Nomination Committee:

1. Manage the election of officers of the League as stated in Article VII.

Section 2. Special Committee(s):

The League President shall specify the duties at the time of appointment. For example:

A. Tournament/Invitational/Guest/Fundraising Committee:

1. Plan and manage the event.
2. Set the cost of the participants for the event.
3. Assure that a tournament schedule for the year that includes complete details of each tournament is communicated to the Compass Pointe GC Head Golf Professional.
4. Arrange and communicate the format to the Pro Shop and the awarding of prizes for the day.
5. Plan and carry out necessary marketing to members and invitees.
6. Be responsible for the menu when needed.
7. Solicit sponsorship.

## B. Sunshine Committee:

1. Responsible for gathering and maintaining records of membership birthdays.
2. Send appropriate cards to members including but not limited to sympathy, get well or congratulatory cards.

## ARTICLE VII: ELECTION OF OFFICERS

Section 1. Nominations may be made during the open nomination period via e-mail to the Nominating Committee Chair.

Section 2. All nominees shall have given prior consent to their nomination and shall provide a brief resume to the Executive Board. The nominees' brief resume shall be sent to the membership prior to election.

Section 3. Voting shall be by ballot or online via Survey Monkey or any other online sources as determined by the Nominating Committee and the Executive Board.

Section 4. A majority of votes cast, provided a quorum of the membership is represented shall be sufficient to elect.

## ARTICLE IX: QUORUMS

Section 1. At any general membership meeting, 33% of the membership shall constitute a quorum.

Section 2. For meetings of the Executive Board, a majority shall constitute a quorum.

## ARTICLE X: AMENDMENTS

Section 1. Any By-Law may be repealed or amended by a majority vote of the members of the Ladies of the Pointe League in attendance, in person or virtually, at the time of the vote.

Section 2. All other League matters including but not limited to the Ladies of the Pointe League Play may be amended by a majority vote of the Executive Board.

Revision dates:

January 19, 2021 - Consolidated existing By-Laws and Officers' duties as well as put the By-Laws in a proper format. Ratified by the membership on January 22, 2021.

January 19, 2022 – Updated Article III. Membership, Section I. language due to Compass Pointe Golf Club privatization. Ratified by the membership on January 19, 2022.